Support for your CV

Contact Information

Full Name:

Email address:

01234
Phone number:

Where you live:

Overview **and** **Aspirations**
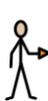
What **kind** **of** **person** **are you?**

What **do you** **want to** **do** **for a** **career?**

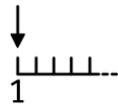**What** **can** **you** **offer** **to the** **company?**

Skills

What are your main strengths?
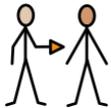
How do you demonstrate your strengths?
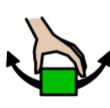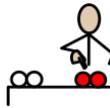
How can you use these skills at work?

Experience

What **work experience** **have** **you** **done?**

What **did you** **learn?**
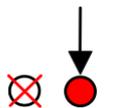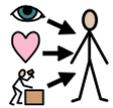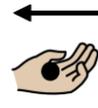
What **other** **experiences** **have** **you** **had?**
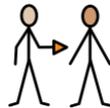
What **did you** **learn?**
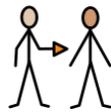
Education

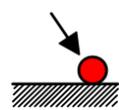Which schools or colleges have you been to?

What years were you there?

Did you get qualifications?

Awards _and_ _achievements_
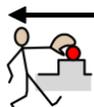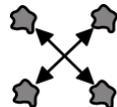
Have you got any certificates or prizes?

Have you done anything for charity?

What are you proud of doing?