



## **Volunteering, unpaid and intern**

*Contact the Education, Employment and Training Team on  
[opportunities@oxfordshire.gov.uk](mailto:opportunities@oxfordshire.gov.uk)*

### **Weekly Bulletin!**

It contains opportunities in and near Oxfordshire for young people aged 16-19 and up to age 25 for those with learning difficulties.

**Register a young person to receive updates, newsletters, Hot Jobs and more –**

**[www.oxme.info/register](http://www.oxme.info/register)**

Location & Ref No	Opportunity	Description	Qualifications and Training	Salary	How to apply	Contact details
Oxford, Headington and Wheatley Ref: OP12443	Volunteering at Ark-T Positions available:	<p>If you are interested in volunteering or doing work experience at Ark-T please contact the Project Manager of the project that you are most interested in using your skills with. Alternatively please contact our Centre Development Manager if you are interested in general Centre support tasks, or reception duties, or organising community events.</p> <p>Please see our Team page for contact details and the Project page for more information about each of our projects.</p>				<p>The Ark T Centre</p> <p>07444 769 789</p> <p><a href="mailto:anna@ark-t.org">anna@ark-t.org</a></p> <p><a href="https://www.ark-t.org">https://www.ark-t.org</a></p>
Oxfordshire Ref: OP11542	Volunteer at Oxfam - All positions Positions available:	<p>A wide variety of volunteering roles are available at Oxfam.</p> <p>Join the fight against poverty today by becoming part of the team at Oxfam!</p> <p>Volunteering can be very flexible to suit you. So even if your availability or skills don't match this role, get in touch and we will find something right for you. By volunteering for a few hours a week, you will meet new people and have some fun for a good cause.</p>			<p><a href="#">Volunteering Opportunities   Oxfam Volunteering</a></p> <p>If you can't apply online, please visit the shop for a paper form or contact us on <a href="mailto:givetime@oxfam.org.uk">givetime@oxfam.org.uk</a></p> <p>Closing date: Tuesday, December 31, 2024 - 12:00</p>	<p>Oxfam GB</p> <p><a href="mailto:givetime@oxfam.org.uk">givetime@oxfam.org.uk</a></p> <p><a href="https://www.oxfam.org.uk/get-involved/volunteer-with-us/">https://www.oxfam.org.uk/get-involved/volunteer-with-us/</a></p>
Banbury Ref: OP11541	Volunteer at North Banbury Scouts Positions available:	<p>The only thing missing from our team is you!</p> <p>Put your skills to use, learn new ones and play an active role in your local community.</p> <p>Volunteering is easier than you think. With full support and training, you can volunteer on a flexible basis.</p> <p>Give young people the skills they need to succeed in life and discover how being part of the Scouting family can be as rewarding for you as it is for them.</p>			<p>Apply online at <a href="#">Contact Us – North Banbury Scouts</a></p> <p>Closing date: Wednesday, January 1, 2025 - 12:00</p>	<p>North Banbury Scouts</p> <p>01295253194</p> <p><a href="https://northbanburyscouts.co.uk/">https://northbanburyscouts.co.uk/</a></p>

<p>Oxford, Headington and Wheatley Ref: OP11979</p>	<p>The Project PT - Strong Stance Positions available: 10+</p>	<p>Strong Stance is run out of Barton Neighbourhood Centre. The program is for 10-17 year olds to try boxing, earn a qualification and participate in work experience.</p> <p>You can join the program at any time!</p> <p>Thursdays - Barton Neighbourhood Centre 5.30pm</p>	<p>No qualifications or experience necessary.</p>	<p>Just drop us a message and come along. You can refer yourself or we accept referrals from local authorities, police and schools.</p> <p>Email - <a href="mailto:sophie@theprojectpt.com">sophie@theprojectpt.com</a></p> <p>Closing date: Wednesday, January 1, 2025 - 12:00</p>	<p>The Project PT</p> <p><a href="mailto:alexa@theprojectpt.com">alexa@theprojectpt.com</a></p> <p><a href="https://www.theprojectpt.com/intervention-programs">https://www.theprojectpt.com/intervention-programs</a></p>
<p>Oxfordshire Ref: OP12325</p>	<p>Supported Internship Programme Positions available: 10+</p>	<p>Supported Internships provide a structured study programme for 16 to 24 year olds with learning difficulties and/or disabilities (LDD) who have a statement of special educational needs, LDA or EHCP, who want to move into employment and need extra support to do so.</p> <p>The programme has one primary aim which is to: Wherever possible support young people to move into paid employment with the employer at the end of the programme.</p> <p>However, alongside this are the following aims:</p> <p>Equip interns with the skills they need for work, through learning in the workplace Where interns do not move into paid work, ensure relevant agencies are able to continue job searching and employment support The programme will usually run for one year. However, this will be flexible depending on the intern's individual needs. We will work closely with the interns, their circle of support, and host employers to ensure optimal opportunity for successfully gaining paid employment.</p>	<p>Unpaid</p>	<p>Contact us at</p> <p><a href="#">Contact Oxfordshire Employment   Oxfordshire County Council</a></p> <p>Closing date: Tuesday, December 31, 2024 - 12:00</p>	<p>Oxfordshire Employment Service</p> <p>01865 815809</p> <p><a href="https://www.oxfordshire.gov.uk/residents/social-and-health-care/oxfordshire-emp...">https://www.oxfordshire.gov.uk/residents/social-and-health-care/oxfordshire-emp...</a></p>

Didcot,  
Henley,  
Sonning  
Common,  
Thame,  
Wallingford  
and  
Woodcote  
Ref:  
OP12529

SOFEA Pre  
Apprenticeship  
Programme  
Positions available: 10

During this one year programme participants will attend SOFEA two days per week where they will work on a bespoke learning programme designed and led by the participant, SOFEA and the employer to work on their employability skills. This could include retaking their English and/or Math's GCSEs, if required.

The participant will attend the workplace three days per week paid at the National Living Wage.

Sectors include:  
Hospitality, Warehousing, Administration And more...

National  
Living Wage

Contact Ria for more  
details

[Ria@sofea.uk.com](mailto:Ria@sofea.uk.com)  
Closing date: Saturday,  
August 31, 2024 - 12:00

SOFEA  
01235 510774

[Ria@sofea.uk.com](mailto:Ria@sofea.uk.com)  
<https://www.sofea.uk.com/>

Oxfordshire  
Ref:  
OP11054

Prince's Trust -  
Development Awards -  
Get funding to train and  
learn  
Positions available:

Express your interest now for September 2024! Our Development Awards can cover the cost of course fees, tools or equipment to the value of approximately £160 in order to help young people anywhere achieve their goals and move into education, training or employment. Development Awards can support:

Accredited course fees up to Level 3 (A-level equivalent) Tools, equipment or uniforms for a job or qualification

Job licence fees

Transport to a new job until your first pay slip

See full details at [Get funding to train and learn | Help for young people | The Prince's Trust \(princes-trust.org.uk\)](https://www.princes-trust.org.uk)

Aged 16 to 30 and  
living in the UK  
Studying less than  
14 hours a week or  
not in compulsory  
education  
Unemployed or  
working less than  
16 hours a week

Apply online at [Get funding to train and learn | Help for young people | The Prince's Trust \(princes-trust.org.uk\)](https://www.princes-trust.org.uk)  
Closing date: Tuesday,  
December 31, 2024 -  
12:00

Prince's Trust  
0800 842 842  
<https://www.princes-trust.org.uk/>

Do you want a job?

If you are a person with a learning disability or autism, looking for work, then we can help you!

What we can do:

Find out what type of job you might like to do.

Find out what skills and abilities you have that employers need.

Work with you to write your CV and apply for jobs.

Help you to prepare and practice for interviews.

Talk to employers about your needs and give them training around how they can support you at work.

Support you to learn and develop the skills you need in your new job.

Support you with travel.

Help you to access support with managing your earnings and benefits.

Work with you to solve any problems you may have at work.

To find out more contact us on:

Telephone: 01865 815 809

Email: [OxfordshireEmploymentService@Oxfordshire.gov.uk](mailto:OxfordshireEmploymentService@Oxfordshire.gov.uk)

Closing date: Tuesday, December 31, 2024 - 12:00

Oxfordshire Employment Service

01865 815809

<https://www.oxfordshire.gov.uk/residents/social-and-health-care/oxfordshire-emp...>

Oxfordshire Ref: OP12333

Oxfordshire Local Supported Employment Positions available: 10+

Do you want a job?

If you are 18 years or over and have a disability or a long-term health condition, looking for employment, then we could support you to gain employment.

What we can do:

Find out what type of job you might like to do.

Find out what skills and abilities you have that employers need.

Work with you to write your CV and apply for jobs.

Help you to prepare and practice for interviews.

Talk to employers about your needs and give them training around how they can support you at work.

Support you to learn and develop the skills you need in your new job.

Support you with travel.

Help you to access support with managing your earnings and benefits.

Work with you to solve any problems you may have at work.

To find out more contact us on:

Telephone: 01865 815 809

Email: [OxfordshireEmploymentService@Oxfordshire.gov.uk](mailto:OxfordshireEmploymentService@Oxfordshire.gov.uk)

Closing date: Tuesday, December 31, 2024 - 12:00

Oxfordshire Employment Service

01865 815809

<https://www.oxfordshire.gov.uk/residents/social-and-health-care/oxfordshire-emp...>

Oxfordshire Ref: OP12332  
Employment Support Programme  
Positions available: 10+

Duke of Edinburgh  
Volunteer  
Positions available:

#### About the role

Carry out volunteering for Bronze, Silver or Gold Duke of Edinburgh Awards in your local library.

You will be carrying out a variety of roles including working with books, helping our customers, or other tasks as directed by the library manager. The role will provide useful experience of working in a customer-facing environment and will help you develop new skills and confidence.

#### What we need from you

We require our applicants to be keen and reliable and to be willing to play a key role in supporting staff in their work. Knowledge of libraries or a willingness to learn is also important, as is an interest in helping our customers.

We will ask for parental permission if you are under 16 or a reference if you are over 16 when you apply for the role. You will need to be at least 14 years old.

Visit [Duke of Edinburgh volunteer | Oxfordshire County Council](#) and choose the library you'd like to volunteer at, and download the application form.  
Closing date:  
Wednesday, January 1,  
2025 - 12:00

Oxfordshire  
Libraries  
<https://www.oxfordshire.gov.uk/residents/leisure-and-culture/libraries/voluntee...>

Didcot,  
Henley,  
Sonning  
Common,  
Thame,  
Wallingford  
and  
Woodcote  
Ref:  
OP11445

Didcot TRAIN - One to  
One Mentoring  
Positions available:

We currently have FREE Virtual Mentoring sessions available for Young People aged 11-18, who live in Didcot or Harwell and/or attend a Didcot or Harwell School.

Our 1:1 mentoring sessions are typically held weekly for ½ - 1 hour at a time, over a 6 week period.

We work with each young person to address any issues or concerns throughout the programme, individually tailoring sessions based on their specific needs. These are ascertained through conversations with the school, parent/guardian and the young person, including mild to high level emotional or behavioural difficulties, persistent non-school attendance, family problems or temporary exclusions.

Further examples of specific focuses of programmes may include:- Acting as an early intervention strategy to support vulnerable young people at risk of or involved in crime and/or anti-social behaviour.- Building a young person's confidence and self-esteem to empower them to protect themselves from sexual exploitation.

1. Young people must live in Didcot or Harwell and/or attend a Didcot or Harwell School to be eligible for the programme

2. Young people must be aged 11-18

3. Other factors that we would consider include:- Complex family issues that affect school life, at risk behaviour e.g. sexual behaviour, bullying, substance misuse school refuser.- Demonstrating anti-social behaviour in the community and in school- Young people whose involvement with the Hub has ended or do not meet the threshold but would benefit from mentoring.

If you are interested in signing up, would like to make a referral or have any questions, please feel free to get in touch with our Senior Youth Worker Ryan.

Email:  
[ryan@didcottrain.org.uk](mailto:ryan@didcottrain.org.uk)  
Closing date:  
Wednesday, January 1,  
2025 - 12:00

Didcot TRAIN

07458306358

[info@didcottrain.org.uk](mailto:info@didcottrain.org.uk)

<https://www.didcottrain.org.uk/>



Oxfordshire  
Ref:  
OP11535

Children's Bookclub  
volunteer  
Positions available:

#### About the role

Bookclub volunteers play a crucial role in building children's confidence in not only reading but speaking and writing skills too. They provide sessions where the children can talk about the books they've read, do some book-related activities and learn to choose books for themselves and read for pleasure. This also develops a reading habit. This role is great for anyone who likes working with children, has some time to prepare the sessions and wants to make a difference!

#### What we need from you

Our Bookclub role requires someone who is enthusiastic and willing to commit time to both organising and delivering a session (usually once a month). Sessions normally last between an hour and an hour 30 mins. Each session will vary, but the simple format of sharing what the children have read, doing book related activities and choosing new books will be the same.

We will ask for a reference when you apply for the role, and you will need to be at least 18 years old.

Visit [Children's Bookclub volunteer | Oxfordshire County Council](#) and choose the library you'd like to volunteer at, and download the application form.  
Closing date:  
Wednesday, January 1,  
2025 - 12:00

Oxfordshire  
Libraries  
<https://www.oxfordshire.gov.uk/residents/leisure-and-culture/libraries/voluntee...>

We provide a range of specialist interventions offering support, advice and guidance to young people 13-25, and their families, facing known root causes of youth homelessness. Those that are at risk of NEET, relationship breakdowns, or with mental health and therapeutic needs.

We work within North Oxfordshire and surrounding areas.

#### Mental Health

Counselling, and other one to one interventions, using evidence-based therapies, emotional literacy, and self-management tools to support a range of complex challenges.

#### NEET (Not in Education, Employment or Training)

One to one mentoring and coaching to help young people develop self-confidence and self-esteem, stay in education, access alternative provisions, or become work ready.

#### Homelessness Support & Foodbank

Access to phones, computers or support with the housing process.

We are happy to provide all services users and their families a foodbank on request.

#### Family Mediation

Our mediation service is a confidential process where young people and their families are encouraged to explore and understand any differences they may have.

Oxfordshire  
Ref:  
OP11810

BYHP Banbury  
Positions available:

Refer yourself or  
someone else online  
at [Referral Form - BYHP](#)  
Closing date: Tuesday,  
December 31, 2024 -  
12:00

BYHP Banbury  
01295 259 442  
[enquiries@byhp.org.uk](mailto:enquiries@byhp.org.uk)  
<https://byhp.org.uk/>

Do you need help to find work?

Autism Employment Support offers personal development, coaching and guidance. From gaining confidence right through to your first weeks in work, we'll offer support and guidance in a way that works for you.

We offer Support with:

Employment Coaching  
Practical and Social Skills  
Sustaining Employment  
Maintaining employment and reemployment

To find out more contact us on:

Telephone: 01865 815 809

Email: [OxfordshireEmploymentService@Oxfordshire.gov.uk](mailto:OxfordshireEmploymentService@Oxfordshire.gov.uk)

Closing date: Tuesday, December 31, 2024 - 12:00

Oxfordshire Employment Service

01865 815809

<https://www.oxfordshire.gov.uk/residents/social-and-health-care/oxfordshire-emp...>

Oxfordshire Ref: OP12334  
Autism Employment Support  
Positions available: 10+

An opportunity for 16-24 year olds.

Make some art and showcase your artwork in the museum. Creatives invites young people to participate in a series of workshops on making artwork in response to the museum's galleries and objects. Make some art in a chill space, and get to know some different artists and mediums.

This programme aims to provide a consistent safe space in which participants can form social connections, build their confidence and explore artistic interests. This will also be an opportunity for participants to develop their portfolio and provide a consistent framework in which YP to develop their confidence and artistic skill while exchanging with their peers and museum staff.

The application will be released shortly and operate on a rolling basis from February to June. Please note capacity for each session is limited and we will prioritise people not currently working or studying. If you wish to enquire or apply early please email [publicprogrammes@ashmus.ox.ac.uk](mailto:publicprogrammes@ashmus.ox.ac.uk). Keep an eye out on our website for more information <https://www.ashmolean.org/young-people>  
Closing date: Friday, May 31, 2024 - 12:00

Ashmolean Museum

Oxford, Headington and Wheatley Ref: OP12801  
Ashmolean Creatives  
Positions available: 10-12